



Transforming Parents' Lives. Improving Children's Futures.

Elementary Level Educator & Program Lead

Warren Village Learning Center is looking for an experienced early childhood educator experienced in developing, growing, and leading a program for school age children (5-10 years old). We are looking for an individual with leadership qualities who has experience creating lesson plans, planning developmentally appropriate activities and successfully collaborating with a co-teacher to serve the needs of the children. This individual must have strong communication and organizational skills.

Warren Village is a mission driven "learning organization" that is founded on six core values (collaboration, integrity, inclusion, accountability empowerment, and excellence) that drive our culture and our work. We believe in empowerment and that any person, given the right opportunities, can achieve true self-sufficiency. We want to attract candidates for this job who believe in the transformative power of individual agency coupled with collective supports.

NAEYC accredited Warren Village Learning Center serves children ages 6 weeks to 10 years old in a comprehensive and high-quality early learning environment. Our teaching teams are dedicated to providing a supportive and nurturing learning environment that helps foster the development of the whole child. We are in the beginning stages of implementation of Conscious Discipline, a social emotional self-regulation program for both adults and children.

Job Description - Summary

Essential Duties & Responsibilities:

- Development of professional techniques and skills that promote quality early childhood education
- Plan and execute motivating lessons and activities for children ages 5-10 years old
- Develop and maintain cooperative and respectful relationships
- Supervision and management of young children
- Maintain complete and accurate records
- Coordinate and collaborate with other WV employees, volunteers, parents & donors
- Maintain classroom and general building appearance
- Maintain compliance with regulatory agencies
- Works collaboratively and cooperatively with other employees to achieve the Warren Village mission
- Other duties as assigned

Minimum qualifications:

- Must meet Colorado State Licensing requirements: Associate's degree in early childhood education, child development, elementary education, or early childhood special education with at least one course being an introduction to early childhood education or guidance strategies, or equivalency (at least 60 college/university credits with at least 30 college credits in early childhood education, child development, elementary education, or early childhood education); or a related field or unrelated field with a minimum of two classes in Early Childhood Education
- 3 years of experience working with children K-grade 5
- Experience working in a culturally diverse environment
- Ability to communicate effectively with residents, staff, volunteers, and other community representatives
- Ability to lift at least 40 pounds
- Must be able to assume postures in low levels to allow physical and visual contact with children, see and hear well enough to keep children safe, and engage in physical activity with children
- Must be committed to Warren Village's mission and culture

Preferred Qualification:

- Prior experience successfully applying the Conscious Discipline model and/or knowledge of social/emotional development
- Knowledgeable about the Colorado Department of Human Services Licensing Regulations, the Colorado Department of Public Health and Environment Regulations, and the Denver First Department Regulations that govern childcare facilities

Salary & Benefits: This is a full-time year-round position, however, a summer-only candidate will be considered. The full-time position comes with an attractive benefit package including medical, dental, and vision insurance as well as sick time, paid time off, flexible spending accounts, company paid Life, STD, and, LTD insurance, a child care discount in our fully accredited Early Learning Center, and a matching 403(b) retirement plan. Salary is commensurate with experience and educational credentials.

To Apply: Interested candidates should submit the following items (as separate PDF attachments) to careers@warrenvillage.org, Subject line: School Age.

- Resume
- Cover Letter
- Unofficial Transcripts